

**Official ABCR Meeting Minutes
November 30, 2007**

The Alabama Board of Court Reporting met on Friday, November 30, 2007, in order to conduct regular Board Business. Those present were as follows: Suzanne Frazier, Vice-Chair; Laura Nichols, Member; Deanna Johnson, Member; and Sydney Frazier, Member. Judge Aubrey Ford, Chair; Shannon Ball, Secretary; and Joseph Fawal, Member were not present. Also present were Paula Scout McCaleb, Executive Director; Bettie Carmack, Assistant Attorney General. Shonda McQueen, Licensing Agent; and Greta Duckett, ACRA Board member.

The meeting was called to order at 10:05 a.m. with a quorum present in the following: Suzanne Frazier, Deanna Johnson, Sydney Frazier, and Laura Nichols.

This meeting was advertised on the Secretary of State's Web site and the Board Web site, in accordance with the Open Meetings Act.

Deanna Johnson made a motion to approve the Minutes from September 21, 2007, as presented. The motion was seconded by Laura Nichols and unanimously approved by the Board.

The Chairman Report was presented by Suzanne Frazier, serving as Chair.

The Examination Committee Report was presented by Suzanne Frazier, Examination Committee Chair.

Sydney Frazier made a motion to request a \$75 Examination Fee for the next Alabama Skills Examination being offered in 2008, provided that this fee could be evaluated yearly and adjusted based on the expense of administering the test; and the \$75 Exam Fee to be placed in the Rules and Regulations under Appendices I-Fees. The motion was seconded by Laura Nichols and unanimously passed by the Board.

The Executive Director Report was presented by Paula McCaleb.

Laura Nichols made a motion to adopt the newly proposed Board meeting dates of February 15, 2008; May 16, 2008; August 15, 2008; and November 14, 2008, as presented and to also adopt the Examination Dates as follows: February 16, 2008; May 17, 2008; August 16, 2008; and November 15, 2008. The motion was seconded by Sydney Frazier and was unanimously approved by the Board.

The time being 11:36 a.m. and there being no further Board business, Laura Nichols made a motion to adjourn the Board meeting. The motion was seconded by Sydney Frazier and was unanimously approved by the Board.

Respectfully submitted,

Suzanne Frazier, Chair

Paula McCaleb, Executive Director

Shonda McQueen, Recording Secretary